

**Oxford Academy & Central School Board of Education
Regular Meeting
February 6, 2023**

Mrs. Gates called the meeting to order at 6:00 p.m.

Call to Order

Mrs. Gates led those present in the flag salute.

Flag Salute

Additions: 7.1 DCMO BOCES Proposed Capital Project Update, 11.5 Approve Department Chair – Mrs. Moore

**Additions/
Deletions**

Deletions: 6.1 CSE Minutes

Present were Trustees: Julie Gates, John Godfrey, Betsy Locke, Nathaniel Emerson and Matthew Leach.

Present

Superintendent

John Hillis

School Business Manager

Erin Gramstad

District Clerk

Michele Rice

High School Principal

Dawn Hover

Primary School Principal

Brian Collier

Visitors

Holly Cirello, Jonathan Rogers, Courtney Emerson, Renee Johnson, Matthew Dorman, James Bohannon, Kimberly Bohannon

Visitors

Approve Minutes

Mrs. Locke made a motion, seconded by Mr. Emerson to approve the meeting minutes of January 9, 2023. Yes-5, No-0, Motion carried.

Minutes

Reports/Presentations

Middle School Catalyst Travel Club Proposal – Mrs. Bohannon proposed establishing a club to provide travel opportunities for middle school students, as many students rarely have the opportunity to venture out of Chenango County. She noted these opportunities could be funded by grants and local fundraising. Consensus of the Board was in favor.

**MS Catalyst
Travel Club**

Leadership Team Updates

Mr. Collier stated the ELA instructional coach visited with teachers and provided additional training. Another visit will occur in March. A few teachers will take part in a letters training (phonemic awareness) through BOCES. The training is very intensive and detailed. The PS will entertain 5 student teachers UPK informational night was well attended.

PS Update

Additional steps are being taken to try to fill the classes. PS daily student attendance is at 93%. Math fluency in grades 2, 3 & 4 have increased. Upcoming events include the 100 day of school, Valentine’s Day, Sherburne-Earlville visiting the STEAM room and a dental hygiene presentation from Progressive Dental.

Ms. Hover reported Girls State interviews are this week. Madalyn Barrows was recognized as WICZ Athlete of the Week and Abigail Denz was chosen as the Hugh O’Brien Youth Leadership recipient. The HS hosted a BOCES CTE road show introducing the campuses and what programs they offer. Parents and students will have the opportunity to visit the campus and programs in March. This week’s events include senior night recognition for girls and boys basketball. (Ms. Hover noted girls’ basketball is likely headed to sectionals.)

HS Update

Ms. Savasta had assistance from Dr. Andy Peas from Hartwick preparing students for the spring concert and pageant of bands. Ms. Eaton and students visited the Hartwick campus. The HS building growth team will review results of a recent faculty survey on what’s working, what’s not, what improvements should occur, solutions, etc.

Mr. Lehr was absent but asked Mr. Hillis to provide his update. Seventy percent of middle schoolers are on honor or high honor roll this marking period. Currently, 34 students are failing one or more courses. The MS held a snowball dance and 8th graders are scheduled to visit BOCES for CTE opportunities. Modified sports are performing well and have good numbers. The middle school play will be rescheduled.

MS Update

Public Comment

Mrs. Cirello supported the idea of providing children experiences outside of Chenango County.

**Public
Comment**

Superintendent's Report

Preliminary Budget Assessment – Mr. Hillis noted the district received the governors proposed budget which showed an increase in funding. He noted most of the increase will be absorbed from inflation. Ms. Gramstad added the district is looking at an 8% increase in the budget. She reported a huge fluctuation in BOCES aid.

**Preliminary
Budget
Assessment**

Capital Project – Mr. Hillis stated the district will meet with BCA this week to review an 18-22 million dollar capital project to keep the district debt consistent.

**Capital
Project**

Communications

The Board acknowledge a correspondence from DCMO BOCES on their proposed capital project.

Correspondence

Old Business

None

New Business

Mr. Godfrey made a motion, seconded by Mr. Emerson to approve resolution G2. Yes-5, No-0, Motion carried.

2-23(1) G2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge the 2023-2024 Budget Calendar.

**2023-2024
Budget
Calendar**

Business Office

Warrants were given for information only.

Mr. Leach made a motion, seconded by Mr. Emerson to approve resolutions G3-G6. Yes-5, No-0, Motion carried.

2-23(1) G3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

**Extracurricular
Account
Report**

December 2022 \$57,238.23

2-23(1) G4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Treasurers Report for November 2022 as given.

**Treasurers
Report**

2-23(1) G5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for December 2022.

**Internal
Claims
Auditor
Report**

2-23(1) G6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the DCMO BOCES billings (contract invoices) for services rendered for AS-7 January Contract Billing and Sports Officials Warrant 1/6/23 totaling \$372,008.95.

**DCMO
BOCES
Invoices**

Personnel

Mr. Emerson made a motion, seconded by Mr. Leach to approve resolutions C1-C5 and UC1. Yes-5, No-0, Motion carried.

2-23(1) C1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby grant tenure to **Kimberly Bohannon**, retroactive to January 2, 2023, appointment date January 2, 2019, in the tenure area of Licensed Teacher Assistant.

**Tenure
LTA -
Bohannon**

2-23(1) C2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve amending a portion of Resolution **07-22(1) C11** from the July 11, 2022 Meeting Minutes and approving department chairs as follows: this Board does hereby approve the appointment of the following Department Chairs for the 2022-2023 school year, at a stipend of \$2,500.00 unless otherwise noted.

**Amend
Resolution
07-22(1) C11
Dept. Chair
5-12
ELA/LOTE**

5-12 ELA/LOTE **Christopher Rovente & James Bohannon** (\$1250 each)

2-23(1) C3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Teachers for the 2022-2023 school year.

**Substitute
Teachers**

Kylie Marvin - Uncertified

2-23(1) C4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Judith Chawgo's** letter of intent to retire from her position of Elementary Teacher, effective after the close of day June 30, 2023.

**Elementary
Teacher
Resignation
J. Chawgo**

2-23(1) C5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the retroactive appointment of the following Department Chair for the 2022-2023 school year, at a stipend of \$2,500.00 unless otherwise noted.

**Dept. Chair
5-12 Math**

5-12 Math **Judith Moore**

2-23(1) UC1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Support Staff for the 2022-2023 school year.

**Support Staff
Substitutes**

Alicia Gracin - Bus Attendant PT Sub

Planning

Mrs. Gates noted the following reminders.

Reminders

- February 11 – CCSBA Legislative Breakfast, 9 am, DCMO BOCES Pole Campus
- February 20 – No School, Presidents' Day (Office Closed)
- February 21-24 – No School, Presidents' Day Recess
- March 6 - BOE Meeting, 6 pm, MS Conference Room

Public Comment

None

BOE Member Comments/Concerns

Mr. Godfrey summarized an article on the governor changing the way funding is calculated. In summary, funding was calculated on the total revenue of a district, however, if someone wins a large sum of money (the lottery) it messes up the total revenue which then decreases the funding. The governor has recognized this and has changed it.

Mr. Leach inquired about having a BOE meeting in McDonough. The district will look into it.

At 6:26 p.m., Mr. Emerson made a motion, seconded by Mr. Leach to enter into executive session for the purpose of the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-5, No-0, Motion carried.

Mr. Emerson made a motion, seconded by Mr. Leach to appoint Mr. Hillis Clerk Pro Tem. Yes-5, No-0, Motion carried

At 7:00 p.m., Mr. Leach made a motion, seconded by Mr. Emerson to come out of executive session.

There being no further action to come before this Board, Mr. Emerson made a motion, seconded by Mr. Leach to adjourn. Yes-5, No-0, Motion carried.

Meeting adjourned at 7:01 p.m.



Michele D. Rice
District Clerk

**BOE
Member
Comments/
Concerns**

**Executive
Session**

**Clerk Pro
Tem**

**Come out of
Executive
Session**

**Meeting
Adjourned**